

**Niagara Falls Housing Authority
BOARD OF COMMISSIONERS
MONTHLY MEETING
Tuesday, February 13, 2024 – 4:00 pm**

AGENDA

- I. Moment of Reflection** **Chairman**
- II. Approval of Minutes from Monthly Meeting –** **January 16, 2024**
 Action: For Approval (Resolution No. 2024-6)
- IV. Committee Reports/Recommendations**
- A) Facilities & Residential Affairs/Senior Living/Community -**
Commissioners Bass and Archie
- B) Finance - Chairman Giancola**
- 1. Approval of finance reports for December**
 Action: For approval (Resolution No. 2024-7)
- C) Governance / Human Resources – Commissioner Swift**
- 1. Approval of Personnel Action Chart/Leave of Absences**
 Action: For Approval (Resolution No. 2024-8)
- D) Strategic Planning - Commissioner Todd**
- E) Occupancy Reports**
- V. Chairman’s Report** **Chairman**
- VI. Interim Executive Director’s Report** **Ms. Smith**
- A. Approval of Vehicle Maintenance Contract**
 Action: For approval (Resolution No. 2024-9)
- B. Approval of Executive Assistant Job**
 Action: For approval (Resolution No. 2024-10)
- C. Approval of Inventory Control/Warehouse Clerk Job**
 Action: For approval (Resolution No. 2024-11)
- C. Updates on Niagara Falls Housing Authority matters**
- VII. NFHA Attorney Report** **Mr. Cafarella**
- VIII. Unfinished Business**
- IX. New Business**
- A) Next Meeting: Tuesday, March 12, 2024 – 4:00 pm – Administrative Office**
- X. Adjournment**