

**Niagara Falls Housing Authority  
BOARD OF COMMISSIONERS  
MONTHLY MEETING  
Tuesday, March 12, 2024 – 3:30 pm**

**AGENDA**

- I. Moment of Reflection** **Chairman**
- II. Approval of Minutes from Monthly Meeting –** **February 13, 2024**  
 Action: For Approval (Resolution No. 2024-12)
- IV. Committee Reports/Recommendations**
- A) Facilities & Residential Affairs/Senior Living/Community -  
Commissioners Bass and Archie
  - B) Finance - Chairman Giancola
    - 1. Approval of finance reports for January  
 Action: For approval (Resolution No. 2024-13)
  - C) Governance / Human Resources – Commissioner Swift
    - 1. Approval of Personnel Action Chart/Leave of Absences  
 Action: For Approval (Resolution No. 2024-14)
  - D) Strategic Planning - Commissioner Todd
  - E) Occupancy Reports – Melissa Destino
- V. Chairman's Report** **Chairman**
- A. Approval of Change in Flex Time Liability – Resolution 2022-10  
 Action: For approval (Resolution No. 2024-15)
- VI. Interim Executive Director's Report** **Ms. Smith**
- A. Approval of Write Off Accounts  
 Action: For approval (Resolution No. 2024-16)
  - B. Approval to Extend the Security Contract  
 Action: For approval (Resolution No. 2024-17)
  - C. Approval of the 2025 Budget  
 Action: For Approval (Resolution No. 2024-18)
  - D. Updates on Niagara Falls Housing Authority matters
- VII. NFHA Attorney Report** **Mr. Cafarella**
- VIII. Unfinished Business**
- IX. New Business**
- A) Next Meeting: *Tuesday, April 9, 2024 – 4:00 pm – Administrative Office*
- X. Adjournment**