

Niagara Falls Housing Authority
BOARD OF COMMISSIONERS
MONTHLY MEETING

Tuesday, September 10, 2024 – 3:30 pm

AGENDA

I. Moment of Reflection

Chairman

II. Presentation of Certificates to the Pharmacy Tech Students

III. Presentation of Audit

IV. Approval of Minutes from Monthly Meeting –

June 11, 2024

- Action: For Approval (Resolution No. 2024-41)

V. Committee Reports/Recommendations

**A) Facilities & Residential Affairs/Senior Living/Community -
Commissioner Archie**

B) Finance - Chairman Giancola

1. Approval of finance reports for May, June and July

- Action: For approval (Resolution No. 2024-42)

2. Approval of Write Off Accounts

- Action: For approval (Resolution No. 2024-43)

C) Governance / Human Resources – Commissioner Swift

1. Approval of Personnel Action Chart/Leave of Absences

- Action: For Approval (Resolution No. 2024-44)

D) Strategic Planning - Commissioner Todd

E) Occupancy Reports – Gradycia Williams

VI. Chairman's Report

Chairman

VII. Interim Executive Director's Report

Ms. Smith

A. Approval of the Audit

- Action: For approval (Resolution No. 2024-45)

B. Approval of the Business Continuity Plan

- Action: For Approval (Resolution No. 2024-46)

C. Approval of BFNC Sublease Agreement and Rent Increase

- Action: For Approval (Resolution No. 2024-47)

D. Approval of Changes to the Pet Policy

- Action: For Approval (Resolution NO. 2024-48)

E. Approval of A Warehouse Truck

- Action: For Approval (Resolution No. 2024-49)

F. Approval of 8 Window Replacements at PCCC

- Action: For Approval (Resolution No. 2024-50)

G. Approval of Porch Repairs at Cornerstone Village

- Action: For Approval (Resolution No. 2024-51)

H. Approval of Purchasing Departments Purchases up to \$250.00

- Action: For Approval (Resolution No. 2024-52)

I. Approval of HUD RRI Guidance

- Action: For Approval (Resolution No. 2024-53)

J. Approval of Generator Service and Maintenance

Action: For Approval (Resolution No. 2024-54)

K. Approval of the Whistleblower Policy

Action: For Approval (Resolution No. 2024-55)

L. Approval of Storage Building

Action: For Approval (Resolution No. 2024-56)

M. Updates on Niagara Falls Housing Authority matters

VIII. NFHA Attorney Report

Mr. Cafarella

IX. Unfinished Business

X. New Business

A) Special Meeting: Monday September 16, 2024-3:00 pm- Administrative Office

B) Next Meeting: Tuesday, October 8, 2024 -3:30pm- Administrative Office

C) Board Retreat: Tuesday, October 22, 2024

XI. Adjournment

