

**Niagara Falls Housing Authority**  
**BOARD OF COMMISSIONERS**  
**MONTHLY MEETING**  
**Tuesday, November 12, 2024 – 3:30 pm**

**AGENDA**

**I. Moment of Reflection**

**Chairman**

**II. Approval of Minutes from Monthly Meeting –**

**October 8, 2024**

- Action: For Approval (Resolution No. 2024-63)

**III. Committee Reports/Recommendations**

- A) Facilities & Residential Affairs/Senior Living/Community -  
Commissioner Archie
- B) Finance - Chairman Giancola
  - 1. Approval of finance reports for September
    - Action: For approval (Resolution No. 2024-64)
- C) Governance / Human Resources – Commissioner Swift
  - 1. Approval of Personnel Action Chart/Leave of Absences
    - Action: For Approval (Resolution No. 2024-65)
- D) Strategic Planning - Commissioner Todd
- E) Occupancy Reports – Gradycia Williams

**VI. Chairman's Report**

**Chairman**

**V. Interim Executive Director's Report**

**Ms. Smith**

- A. Approval of a new compressor for the A/C unit at WT for the  
rec room
  - Action: For Approval (Resolution No. 2024-66)
- B. Approval of Unity Park Audit
  - Action: For Approval (Resolution No. 2024-67)
- C. Approval of the Employee Handbook updates
  - Action: For Approval (Resolution No. 2024-68)
- D. Approval of Job Positions
  - Action: For Approval (Resolution No. 2024-69)
- E. Updates on Niagara Falls Housing Authority matters

**VI. NFHA Attorney Report**

**Mr. Cafarella**

**VII. Unfinished Business**

**VIII. New Business**

- A) *Next Meeting: Tuesday, December 10, 2024 -3:30pm- Administrative Office*

**IX. Adjournment**