

Minutes of a Special Board Meeting of the Niagara Falls Housing Authority Board of Commissioners held on Tuesday, November 19, 2024 at 1:00 p.m. at the Administrative Offices, 744 Tenth Street.

**I. CALL TO ORDER**

Meeting called to order at 1:00 pm by Chair Giancola

Present: Maralynn Giancola, Jim Swift, Collen Todd, Gerald Cracknell, Gloria Dolson

Also Present: Angela Smith, Jason Cafarella, Jamie Allen

**II. ACKNOWLEDGEMENT OF RECEIPT OF PROPER NOTICE OF MEETING.**

All board members acknowledged receipt of proper notice of meeting.

**III. SIGNING OF WAIVER OF NOTICE.**

All members signed the Waiver of Notice.

**IV. ITEM OF DISCUSSION:**

**A.) Approval of Resolution 2024-72**

Ms. Smith asked for a motion to approve Resolution 2024-72 approval of the IT/Computer extension for three months attached with the new rate. Ms. Smith stated that our contract was up on 11/14 and it has to go out to bid. Motion made by commissioner Swift, seconded by Commissioner Cracknell, all in favor, unanimously carried.

**B.) Approval of Resolution 2024-73**

Ms. Smith asked for a motion to approve Resolution 2024-73 approval of the wage increase for Program aide and Section 3 workers from \$15.00 per hour to \$18.00 per hour. Motion to approve Resolution 2024-73 was made by Commissioner Cracknell, seconded by Commissioner Todd, all in favor. Motion passes.

**C.) Approval of Resolution 2024-74**

Ms. Smith asked for approval of Resolution 2024-74 approval of the Comprehensive Agency Plan submission. Ms. Smith stated that this has to go to HUD and has to include JG RAD. Motion to approve Resolution 2024-74 was made by Commissioner Todd, seconded by Commissioner Swift, all in favor, motion passes.

Commissioner Swift made a motion to go into Executive Session, for personnel and contracts. Commissioner Todd seconded the motion and was unanimously carried.

Executive Session began at 1:05 pm

Executive Session ended at 4:00 pm

Commissioner Swift made a motion to exit Executive Session.

Commissioner Giancola seconded the motion.

**V. ADJOURMENT.**

Motion to adjourn at 4:01 pm by Commissioner Cracknell and Seconded by Commissioner Todd.

Approved unanimously.

  
Secretary