

Niagara Falls Housing Authority
BOARD OF COMMISSIONERS
MONTHLY MEETING
Tuesday, March 11, 2025– 3:00 pm

AGENDA

I. Moment of Reflection

Chairman

II. Approval of Minutes from Monthly Meeting –

February 11, 2025

- Action: For Approval (Resolution No. 2025-10)

III. Committee Reports/Recommendations

- A) **Facilities & Residential Affairs/Senior Living/Community - Commissioner Archie**
- B) **Finance - Chairman Giancola**
 - 1. **Approval of Finance reports for January**
 - Action: For approval (Resolution No. 2025-11)
- C) **Governance / Human Resources – Commissioner Swift**
 - 1. **Approval of Personnel Action Chart/Leave of Absences**
 - Action: For Approval (Resolution No. 2025-12)
- D) **Strategic Planning – Commissioner Cracknell**
- E) **Occupancy Reports – Gradycia Williams**

IV. Chairman’s Report

Chairman

V. Executive Director’s Report

Dr. Collins

- A. **Approval of Write Off Accounts**
 - Action: For Approval (Resolution No. 2025-13)
- B. **Approval of JBM Contract**
 - Action: For Approval (Resolution No. 2025-14)
- C. **Approval of Operating Budget**
 - Action: For Approval (Resolution No. 2025-15)
- D. **Approval of Award of Contract to Amor Construction**
 - Action: For approval (Resolution No. 2025-16)
- E. **Approval of the Employee Handbook with Changes**
 - Action: For Approval (Resolution No. 2025-17)
- F. **Updates on Niagara Falls Housing Authority matters**

VI. NFHA Attorney Report

Mr. Hutchison

VII. Unfinished Business

VIII. New Business

- A) *Next Meeting: Tuesday, April 8, 2025 -3:00pm- Administrative Office*

IX. Adjournment